Present: Mayor Andrew Matviak, Trustee Vic Tartaglia, Trustee Steve Crawford, Trustee Tom Ford and Trustee Sheri Youngs

Village Deputy Clerk Jaclyn Roth

Staff: Village Clerk – Sheena Dorsey

Guests: Denise & Joe Singlar and John Woodyshek

Mayor Matviak called the meeting to order at 7:00 PM.

Guests were recognized.

Denise Singlar wanted to go on the record to say she agreed with Trustee Crawford on the Division Street bump out issue. She feels it will create a bottle neck situation eventually if the bump outs aren’t cut back.

Joe Singlar raised concern about a missing stop sign at the end of Mang Drive and Delaware Ave, Torto Construction dumping the grindings of Main Street over at the Catskill shed place at the corner of Route 7 and Route 8. The board will reach out to Torto.

John Woodyshek brought up the elevation issue by Rite-Aid with the curbing being uneven from one end to the other. He said he highly recommends the Board asking the engineer or contractor why that has not been fixed yet because it will create problems if left alone. Trustee Crawford and Trustee Ford will schedule a meeting with Martin, the Clerk of the Works for Main Street, tomorrow morning to discuss. Trustee Crawford added that Martin has created a “punch list” or something similar on the items that need rework on the east side of Main Street for Torto to look at.

Approval of minutes from 5/14/18 will be postponed until the next meeting due to some tables missing from the draft.

Mayor Matviak announced the Memorial Day Parade when well and wanted to thank the Police Department for their help and keeping everyone safe.

Trustee Tartaglia moved, Trustee Crawford seconded the motion granting The Sidney Community band to use the village signpost at the corner of Delaware Ave and Pearl St from June 1, 2018 to August 22, 2018 to display their sign. All Ayes, Carried.

Trustee Crawford moved, Trustee Ford seconded the motion to approve Waste Recovery Enterprises with the Brush Permit Contract for the residents who own homes within the Village at a total of $8,000 for the Fiscal year June 1, 2018 to May 31, 2019. All Ayes, Carried.

Trustee Crawford moved, Trustee Youngs seconded the motion authorizing the Treasurer to do the following transfers to cover negative line items before the close of 2017-2018 fiscal year.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **GENERAL FUND** | |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| FROM: |  |  |  | TO: |  |  |  |
| A1110.101 | Justice Personal Services | $1,000.00 |  | A1110.400 | Justice Contractual | $1,000.00 |  |
| A1110.101 | Justice Personal Services | $100.00 |  | A1210.101 | Mayor Personal Services | $100.00 |  |
| A7140.101 | Parks & Rec Personal Services | $9,000.00 |  | A1325.101 | Clerk/Treasurer Personal Services | $9,000.00 |  |
| A8160.400 | Refuse & Garbage Contractual | $2,000.00 |  | A1325.400 | Clerk/Treasurer Contractual | $2,000.00 |  |
| A1320.400 | Audit, P/R, Programing Contractual | $6,000.00 |  | A1620.400 | Bldg Maintenance & Supplies | $6,000.00 |  |
| A5110.400 | Street Operational Contractual | $10,000.00 |  | A1640.400 | Garage Contractual | $12,500.00 |  |
| A5142.400 | Snow Removal Contractual | $2,500.00 |  |  |  |  |  |
| A3410-210 | Fire Dept Equipment | $7,500.00 |  | A3410.400 | Fire Dept Contractual | $7,500.00 |  |
| A1110.101 | Justice Personal Services | $10.00 |  | A3520.101 | Animal Control Personal Services | $10.00 |  |
| A1640.101 | Central Garage Personal Services | $4,500.00 |  | A5010.101 | Street Admin Personal Services | $4,500.00 |  |
| A5142.400 | Snow Removal Contractual | $2,150.00 |  | A5142.101 | Snow Removal Personal Services | $2,150.00 |  |
| A5610.400 | Airport Contractual | $1,000.00 |  | A5610.101 | Airport Personal Services | $1,000.00 |  |
| A5610.400 | Airport Contractual | $3,000.00 |  | A5610.411 | Airport Utilities | $3,000.00 |  |
| A1110.101 | Justice Personal Services | $2,000.00 |  | A8170.101 | Street Cleaning Personal Services | $2,000.00 |  |
|  |  |  |  |  |  |  |  |
|  | **Total General** | $50,760.00 |  |  | **Total General** | $50,760.00 |  |

All Ayes, Carried.

Trustee Youngs moved, Trustee Crawford seconded the motion authorizing the Treasurer to do the following transfers to cover negative line items before the close of 2017-2018 fiscal year.

**Water Fund**

**From To**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| F8310.101 | Water Admin - Personal Services | | | | $300.00 |  | | F1010.101 | | Trustees Personal Services | | | $300.00 | | |
| F8310.101 | | Water Admin - Personal Services | | $1,500.00 | |  | | F8310.400 | | Water Contractual | | | $1,500.00 |
| F8320.101 | | Source of Supply & Plumbing - Personal Services | | $2,000.00 | |  | | F8330.101 | | Purification - Personal Services | | $2,000.00 | | | | |
| F8320.101 | | Source of Supply & Plumbing - Personal Services | | $1,500.00 | |  | | F8340.101 | | Trans & Dist - Personal Services | | $1,500.00 | | | | |
|  | |  |  | | |  | |  | |  | |  | |
|  | | **Total Water** | | $5,300.00 |  | |  | | **Total Water** | | $ 5,300.00 | | | | |

All Ayes, Carried.

Trustee Ford moved, Trustee Crawford seconded the motion authorizing the Treasurer to do the following transfers to cover negative line items before the close of 2017-2018 fiscal year.

**Sewer Fund**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| FROM: | |  | | | | |  |  | TO: | |  | |  |
| G8110.101 | | Sanitation Admin - Personal Services | | $200.00 |  | G1010.101 | Trustees Personal Services | | | | $ 200.00 | |
| G8110.101 | | Sanitation Admin - Personal Services | | $2,000.00 |  | G8120.101 | Sanitary Sewers - Personal Services | | | | $2,000.00 | |
| G8130.101 | | Sewage Treatment - Personal Services | | $5,000.00 |  | G8130.400 | Sewage Treatment - Contractual | | | | $5,000.00 | |
|  | |  | |  |  |  |  | | | |  | |
|  | | **Total Sewer** | | $7,200.00 |  |  | **Total Sewer** | | | | $7,200.00 | |

All Ayes, Carried.

The motion for the No. 2 Fuel Oil was tabled because the delivery no longer requires a tankwagon because the tank of fuel oil at the Civic Center is not owned by the Village. The deliver would be transport only so the Request for Quotes will have to go out again to specify transport only.

Only one bidder on the Gasoline and Diesel fuels again this year and they only gave fluctuating bids for the gasoline but firm and fluctuation for the diesel. There was a light discussion on what was awarded last year and what the differential price was this year.

Trustee Crawford moved, Trustee Tartaglia seconded the motion awarding the gasoline and diesel fuels to Mirabito Fuel Group for Fluctuating unleaded regular $ , unleaded plus $ , and unleaded super $ and fluctuating diesel fuel $ starting June1, 2018 to May 31, 2019. All Ayes, Carried.

Trustee Ford moved, Trustee Crawford seconded to award Waste Recovery Enterprises as per the unit pricing bid schedule, dated April 27, 2018, reflecting a total of $10,227 for each of the two (2) years ending May 31, 2020. All Ayes, Carried.

Clerk Dorsey states that before the Village can sign the agreement with Diaz Aviation for the new hangar there needs to be a public hearing held.

Trustee Youngs moved, Trustee Tartaglia seconded to motion to schedule a public hearing at the next Village Board Meeting on June 11, 2018 at 7 pm pertaining to the lease of Village land at the Airport property for the construction and use of a hangar not to exceed a Forty (40) year term. All Ayes, Carried.

Trustee Crawford adds in that the terms of the original agreement have changed because anything over 40 years is considered a lifetime term which isn’t allowed and that has already had the ok by the owner of Diaz Aviation.

Trustee Tartaglia stated he wanted to see what the land NYSEG was proposing for the easement was used for by the Village and it looks as though it isn’t used for anything nor will be in the future.

Trustee Tartaglia moved, Trustee Youngs seconded to approve the Amended Option to Purchase Easement with NYSEG on the expansion of the current easement from 160’ to 185’ located at Peckham Reservoir in the Town of Bainbridge with a tax map number 224.-1-12.9 to reflect Exhibit “A” attached. All Ayes, Carried.

Trustee Crawford moved, Trustee Ford seconded the motion to send Patrolman Holden Gray and Patrolman Chris Dionne to Field Training at the Broome County Law Enforcement Academy from June 6th to June 8th at $50.00 per person and a village vehicle will be used for transportation. All Ayes, Carried.

Trustee Crawford added that the Sidney Police Department held the Annual Buckle Up New York (BUNY) on Route 8 with the Sheriffs office and New York State Police on Saturday.

Trustee Tartaglia moved, Trustee Crawford seconded the motion awarding the Ferric Chloride bid to Slack Chemical Co Inc at $1.39 per gallon totaling $12,510 starting June 1, 2018 to May 31, 2019. All Ayes, Carried.

Trustee Crawford moved, Trustee Youngs seconded the motion awarding the sodium fluoride bid to Surpass Chemical Co at $.77 per pound totaling $3,014.70 starting June 1, 2018 through May 31, 2019. All Ayes, Carried.

Trustee Youngs moved, Trustee Ford seconded the motion awarding the sodium hypochlorite bid to Slack Chemical Co. Inc at $.814 per gallon totaling $5,860.80 starting June 1, 2018 through May 31, 2019. All Ayes, Carried.

Trustee Crawford moved, Trustee Ford seconded the motion to hire Brandyn Wagner for WWTP summer help for 2018 with the duties to include pool duties and WWTP duties under the direction of Shane Nordberg, WWTP Chief Operator at the entry level at $10.52 per hour. All Ayes, Carried.

Trustee Tartaglia filled the board in on Recreation news, baseball and softball youth programs are going well. Scoreboard was delivered but not sure if it’s up yet. Trustee Tartaglia stated that some materials were needed in order to install the scoreboard and Deputy Clerk Roth said she was aware of Josh Mistler needing wood but asked him to go through Amy Nordberg, Recreation Director, to obtain the necessary materials.

Deputy Clerk Roth announced pool sign ups will be on June 12th and the pool will open on June 16th.

Trustee Tartaglia mentioned wanting to look over the Procurement Policy which in his opinion needs work and updating. Mayor will mention the importance on using the procurement policy when making purchases.

Trustee Crawford asked if the Village had committed to re-paving Main Street once the construction was all done. Clerk Dorsey and Deputy Clerk Roth agree with Trustee Tartaglia about the paving being done using CHIPS funds. Trustee Crawford feels that the paving should have been a part of the grant and not taken away from Mike’s pool of money that he is allotted each year for paving.

Trustee Youngs moved, Trustee Crawford seconded the motion to authorize the Treasurer to pay the May 29, 2018 audit from the following funds:

Trustee Youngs moved, Trustee Tartaglia seconded a motion authorizing the Treasurer to pay the May 29, 2018 audit from the following funds:

|  |  |
| --- | --- |
| **FUND** | **AUDIT** |
|  |  |
| General | $18,194.02 |
| Water | $582.48 |
| Sewer | $3,182.87 |
| Community Development | $3,089.08 |
| T & A | $3,616.86 |
| Capital | $3,961.50 |
| **Total** | **$32,626.81** |

Trustee Crawford moved, Trustee Youngs seconded the motion to enter executive session at 8:18 pm to discuss a UDAG Loan and two personnel items on the Deputy Treasurer and WWTP Chief Operator, the full board, Clerk Dorsey were invited to stay. All Ayes, Carried.

Motion to adjourn executive session at 8:57 by Trustee Tartaglia. Second by Trustee Ford. All ayes, carried.

Trustee Tartaglia motion to approve Jaclyn Roth Deputy Treasurer to carry over two (2) vacation days into the next fiscal year starting on June 1, 2018 to be used by the end of August 2018.  Second by Trustee Crawford.  All ayes, carried.

Trustee Ford made a motion to approve Shane Nordberg, Supervisor of WWPT to carry over THREE (3) vacation days into the next fiscal year starting on June 1, 2018 to be used by the end of June 2018. Second by Trustee Tartaglia.  All ayes, carried.

Trustee Youngs made a motion to hire Kortnee Gilmore part-time as summer help in the Village Office at $11.98/hour.  Second by Trustee Tartaglia.  All ayes, carried.

Motion to adjourn at 9:08 by Trustee Tartaglia.  Second by Trustee Crawford.  All ayes, carried.

Respectfully Submitted,

Jaclyn Roth, Village Deputy Clerk